

VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
April 17, 2025 @ 6:00P.M.

PRESENT:	Brandon Martz Beverly Rohe Heidi Rohe Nadine Doege Mike Stewart	Mayor Councillor Chief Administrative Officer Administrative Assistant Deputy Mayor
SENT REGRETS:		
GUEST/RESIDENT:	NONE	
CALL TO ORDER:	Mayor Martz called the meeting to order at 6:07p.m.	
	<u>ADOPTION OF AGENDA</u>	
Motion 25-04-046	Moved by Councillor Rohe to adopt the agenda including additions as presented:	
		CARRIED
	<u>MINUTES:</u>	
Motion 25-04-047	Moved by Councillor Rohe that Council passes a resolution to adopt the minutes from the March 25, 2025 regular council meeting.	
		CARRIED
	<u>DELEGATION:</u> Brian King Professional Corporation	
	<u>DELEGATION:</u> Council welcomed Brian King, Auditor of Brian King Corporation to the meeting at 7:00 p.m. Brian attended the meeting to present the 2024 audited financial statements to Council. He explained the statements to council and answered questions. Council thanked Brian for attending the meeting; he left the meeting at 7:25 p.m.	
Motion 25-04-048	Moved by Councillor Rohe that Heisler Council approves the 2024 Audited Financial Statements as presented.	
		CARRIED
	<u>PUBLIC HEARING:</u> NONE	
	<u>BYLAWS:</u> Moved to Financials	
	<u>Policies:</u>	
	<u>Policy HS-005 Chief Administrative Officer’s Statement of Commitment Policy</u>	
Motion 25-04-049	Moved by Councillor Rohe that Council reviews and approves Policy HS-005 Chief Administrative Officer’s Statement of Commitment Policy.	
		CARRIED
	<u>Policy HS – 006 Assignment of Responsibility & Accountability for Safety</u>	
Motion 25-04-050	Moved by Mayor Martz that Council reviews and approves Policy HS – 006 Assignment of Responsibility & Accountability for Safety.	
		CARRIED
	<u>OLD BUSINESS:</u> NONE	
	<u>NEW BUSINESS:</u>	
	<u>Extension Intermunicipal Collaboration Framework Agreement</u>	
Motion 25-04-051	Moved by Councillor Rohe that Council reviews and approves the attached Extension Intermunicipal Collaboration Framework Agreement between the Village of Heisler and Flagstaff County.	
		CARRIED
	<u>Project #2025-8-Burried Glass Inc.</u>	
Motion 25-04-052	Moved by Mayor Martz that Council reviews the attched Project #2025-8-Burried Glass Inc. and advised CAO to email an approval letter to Burried Glass Inc.	
		CARRIED
	<u>Resident Noise Complaint</u>	
Motion 25-04-053	Moved by Councillor Rohe that Council makes a motion to accept the complaint regarding barking dogs and that CAO mailed out letter to resident as information.	
		CARRIED
	<u>Councillor Reports</u>	
Motion 25-04-054	Moved by Councillor Rohe that Heisler Council accepts Mayor Martz Flagstaff Waste verbal reports, Councillor Rohe FFCS verbal report, and the Public Works Foreman April 2025 work report as presented.	
		CARRIED
	<u>CAO Report and Action List</u>	
Motion 25-04-055	Moved by Mayor Martz that Heisler Council reviews the Action List from March 25, 2025 regular council meeting and CAO written report from March and approves as information.	
		CARRIED
	<u>FINANCIALS</u>	
Motion 25-04-056	Moved by Mayor Martz that Heisler Council accepts the balance shown on February 2025 Financial Statement as presented.	
		CARRIED
	<u>Proposal of Final 2025 Operating Budget</u>	
Motion 25-04-057	Moved by Mayor Martz that that Heisler Council reviews and discusses the proposed 2025 Final Operating Budget and to adopt the budget in the amount of \$627,919 including amortization in the amount of \$106,090.	
		CARRIED
	<u>Bylaw #559-25 - Tax Rate Bylaw 2025</u>	
Motion 25-04-058	Moved by Mayor Martz that Heisler Council gives first reading to the Bylaw #559-25 - Tax Rate Bylaw 2025.	
		CARRIED
Motion 25-04-059	Moved by Councillor Rohe that Heisler Council gives second reading to the Bylaw #559-25 - Tax Rate Bylaw 2025.	
		CARRIED
Motion 25-04-060	Moved by Councillor Rohe that Heisler Council gives unanimous consent to go to third reading to the Bylaw #559-25 - Tax Rate Bylaw 2025.	
		CARRIED
Motion 25-04-061	Moved by Mayor Martz that Heisler Council gives third and final reading to the Bylaw #559-25 - Tax Rate Bylaw 2025 and to adopt it as presented.	
		CARRIED
	<u>Read on Roads Quote 2025-03-28 Cold Mix Haultain Ave</u>	
Motion 25-04-062	Moved by Mayor Martz that Council reviews and approves attached 2025-03-28 Read on Roads Quote for Cold Mix Haultain Ave and advises CAO to request a quote for cold-mix for Haultain Ave for the section Greenfield Street to Strome Street and the parking lot in front of the Recreation Centre.	
		CARRIED
	<u>Flagstaff County Quote March 19, 2025</u>	
Motion 25-04-063	Moved by Mayor Martz that that Heisler Council reviews and discusses attached Flagstaff County Quote March 19, 2025 for Recycled Oil and Application for Stewart Street from Highway 855 to Rutherford Ave in the amount of \$ 13,157.92.	
		CARRIED
	<u>2025 Tax Recovery Arrears List</u>	

Motion 25-04-064	Moved by Councillor Rohe that Council makes a motion to accept as information that there are 2 parcels of land in the municipality that are more than one year in arrears and that the Tax Recovery Arrears List for 2025 has been prepared, mailed out to the Land Titles Office and emailed to Alberta Treasures and Finances Board on March 31, 2025.	CARRIED
	<u>Councillor Beverly Rohe - Meeting & Travel Expenses</u>	
Motion 25-04-065	Moved by Mayor Martz that Council makes a motion to table Councillor Rohe meeting and Travel Expenses to next meeting when Council members are complete to make a motion.	TABLED
	<u>CORRESPONDENCE:</u>	
Motion 25-04-066	Moved by Councillor Rohe that Heisler Council accept the correspondence item numbers 13.1-13.7 as information. 13.1 AB Public Safety and Emergency Services – March 21, 2025 Letter Police Funding Model 13.2 Flagstaff Regional Housing Group – December 3, 2024 Meeting Minutes 13.3 Flagstaff Regional Housing Group – 2024 Financial Statements 13.4 AB Municipal Affairs – March 14, 2025 - 2025 Budget Letter Minister Ric McIver 13.5 Notes of April 30, 2024 Mayor/Reeve and CAO Meeting 13.6 AB Municipal Affairs – April 8, 2025 – Bill 50 Amendments Letter Minister Ric McIver 13.7 AB Public Safety and Emergency Services – April 7, 2025 Amendments: AB Emergency Management Act and Regulations	CARRIED
	<u>CONFIDENTIAL:</u>	
Motion 25-04-067	Moved by Mayor Martz to move into closed session to discuss issues related to Freedom of Information and Protection of Privacy Act Section 17 and Section 19 at 7:40p.m.	CARRIED
Motion 25-04-068	Moved by Mayor Martz to move out of closed session and return to regular meeting at 7:45p.m.	CARRIED
Motion 25-04-069	Moved by Mayor Martz that Council accepts the confidential items 14.1 and 14.1.1 as information.	CARRIED
Motion 25-04-070	Moved by Councillor Rohe that Council accepts the confidential items 14.2 as information.	CARRIED

Date for next Regular Council Meeting: May 22, 2025 @ 6:00 p.m.
ADJOURNMENT:
As all items on the agenda were discussed, Mayor Martz adjourned the meeting at 7:50p.m.

X	X
Brandon Martz	Heidi Rohe
Mayor	CAO